



Milford United Methodist Church

206 EAST ANN STREET

MILFORD, PA 18337

(570) 296-6124

April 8, 2019

TO ALL VENDORS:

Thank you for your interest in our annual church festivals! These have become a popular community event in Milford. This year we will again have a Strawberry Festival which is scheduled for June 29th, and an Apple Festival later in the fall, date to be determined. If you register for the June event you will only pay \$20 registration for the fall festival when it is scheduled. There have been significant changes that we want to share with you.

This year we will be better utilizing the street for vendor spaces. We will have vendors on the North side of the street, and in the front lawn of the church. This year for the first time the parking lot will have food trucks. We hope that we can generate more foot traffic to increase your sales, as well as ours. We will continue to have strawberry shortcake in the Fellowship Hall of the church, but will not have the grill foods station out as we have done in the past. We will continue to not accept vendor space for food items, apart from the food trucks. Exceptions will be made by special request for foods that are not prepared to be eaten onsite such as canned or jarred foods.

We also need to more strictly follow the sound ordinances of Milford Borough. To that end, no one can arrive before 8:00 a.m. We apologize for this inconvenience, but we want to honor our neighbors' privacy, as well as the law. We are also extending the time of the event to 6:00 p.m. to accommodate both lunch and dinner patrons.

Moving forward we are required to have water filled barriers blocking off the streets for the event. This is for your protection as well as the safety of the patrons. So please find entrance to the event space on the corner of 4th Street and East Ann Street where you will be greeted by an event host who will direct you to your numbered space.

At the request of our insurance provider we are asking that if you have a certificate of liability insurance you provide us with a copy, and if you do not please sign the attached release/indemnification agreement.

As always, space for the event is reserved when we receive your registration form with your non-refundable registration fee. Your cancelled check will be your confirmation. If you must cancel, please call immediately upon knowing so that we can fill the space from our waiting list. We will be glad to confirm your registration over the phone if you care to call, but INFORMATION CONCERNING YOUR SPACE ASSIGNMENT WILL NOT BE AVAILABLE UNTIL THE DAY OF THE EVENT. Please be aware that spaces differ in size and not all spaces can accommodate a vehicle. We will attempt to fulfill reasonable special requests but cannot make guarantees.

Usually the weather cooperates, but it can be unpredictable (remember this is a RAIN – OR – SHINE event). Please bring your own shade or shelter, as needed. In consideration of all our vendors, please make sure that vehicles and tents/canopies fit in the space assigned and do not encroach on neighboring spaces (a 10x10 canopy usually fits our spaces). Each space is approximately 200 sq. ft.

Please call the church office at (570) 296-6124 with any questions or cancellations (Reservations will not be taken over the phone). We look forward to seeing you.

Festival Committee, Milford UMC